



DEPARTMENT OF HOUSING AND ECONOMIC DEVELOPMENT
MORTGAGE AND HOUSING INVESTMENTS
PAYOFF REQUEST

Submitted by: _____

Telephone Number: _____ Email: _____

Property Address: _____

Property Owner(s): _____

Telephone Number: _____ Email: _____

Property Owner(s): _____

Telephone Number: _____ Email: _____

Proposed Closing Date: _____

First Mortgage Holder:		
Pay Off Amount: \$	Term:	(Months)

Second Mortgage Holder:		
Pay Off Amount: \$	Term:	(Months)

Third Mortgage Holder:		
Pay Off Amount: \$	Term:	(Months)

The documents listed below must be Included with this request when submitted:

- Copy of all Palm Beach County's Mortgages
- Copy of all Palm Beach County's Promissory Notes
- Borrower's Certification and Authorization

Submissions are to be sent via email, postal service or hand delivered to:

Department of Housing and Economic Development
Mortgage and Housing Investments
100 Australian Avenue, Suite 500, West Palm Beach, FL 33406
(561)233-3600
Email to: HEDVerify@pbcgov.org